

**STAPLETON MASTER COMMUNITY ASSOCIATION
EXECUTIVE BOARD MEETING**

Thursday, February 18th, 2009 ~11:30 – 1:30 pm.
Stapleton Community Room
2823 Roslyn Street
Denver, CO 80238

ATTENDANCE

Denise Gammon (absent)
Heidi Majerik (Vice President)
Brian Fennelly (absent)
Keven Burnett (SMCA Executive Director)
Jenifer Graham (Office Manager)
Paula Deorio (Aquatics Director)
Diane Deeter (Program & Events Director)
Dana Elkind (district 3 delegate)
Bethany Smith (district 4 delegate)
Tim Wilson (district 5 delegate)
Katie Garces (district 6)
Michael Kearns (resident Board member)
Justin Silverstein (absent)
Amanda Allshouse (absent)

I. CALL TO ORDER

Heidi Majerik

Official business can not be done because we do not have a quorum

II. APPROVAL OF MINUTES

Dec 11th, 2009 meeting minutes were attached.

❖ M/S/C~

Motion to approve: minutes as presented.

III. FINANCIAL REPORT:

1) The Executive Director presented budget.

Balance Sheet (As of December 31st, 2009)

• Current Assets	\$942,013.78
• Accounts Receivable	\$455,428.18
• Total Assets	\$1,568,904.72
• Total Liabilities	\$289,596.48
• Total Equity	\$1,279,308.24
• Total Liabilities & Equity	\$1,568,904.72

❖ M/S/C ~ ()~

❖ **Motion to approve:** Financial Statement for January through December 2009 as submitted.



IV. GOVERNANCE

- Appointment of Officers for 2010. Explanation of Officers and their duties was provided. Vice President suggested keeping as is.
- Reserve/Community Fund Investment Strategy- Executive Director would like to revisit the option of using Capital Investment Counsel, Inc

V. MANAGEMENT REPORT

A. Administration

- Community Project Form- Has been created and is now operation on the website. Residents can complete form with any improvement requests. Once submitted residents can comment on the improvement, if multiple interests request will be brought to the board for review.
- Community Handbook- Executive Director presented the new handbook everyone will receive from us once the close.

B. Facilities

- Aviator Coping Stones-Improvements is under-way. Improvement & Retrofit scope of work was presented.
- West Crescent Fountains- Proposing to add chemical treatment components to the fountains at Founders Green. Need Board approval to move forward.

C. Recreation

- 2010 Activity guide will be to residents the first week in March and lesson/swimteam sign up is March 15th
- Events- Summer 2010 schedule was presented. MCA will be applying for a liquor license this year.

❖ M/S/C ~ ()~

Motion to approve:

VI. COMMUNITY FEE GRANT REQUESTS

- The Odyssey School-Requesting assistance for the conceptual drawings and cost estimates for a new facility in Stapleton.

VII. MEETING SCHEDULE

- 1) Q2 Executive Board: May 29th Noon-2:00pm

